

ESPI vacancy notice

Research Fellow – Full time

The European Space Policy Institute is looking to employ a Research Fellow at the premises of the Institute in Vienna.

The European Space Policy Institute

The European Space Policy Institute (ESPI) is an association ruled by Austrian Law, based in Vienna, founded at its inception (2003) by the European Space Agency (ESA) and the Austrian Research Promotion Agency (FFG) and now supported by 17 European members including national space agencies, the European Commission, and leading space industry companies.

The Institute provides decision-makers with an informed view on mid-to-long-term issues relevant to Europe's space activities. In this context, ESPI acts as an independent platform for developing positions and strategies.

ESPI fulfils its objectives through various multidisciplinary research activities giving way to the publication of books, reports, articles, executive briefs, proceedings or position papers and to the organisation of conferences and events including the annual ESPI Autumn Conference. Located in the heart of Vienna, the Institute developed a privileged relation with the United Nations Office for Outer Space Affairs and with a network of researchers and experts in Europe and across the globe.

More information on ESPI is available on our website: www.espi.or.at

Fields of activities and duties

As a member of ESPI Research Team, the Research Fellow is expected to support and/or lead different projects of the Institute. This includes research projects, events organization, presentations and any other job part of ESPI usual activity. Given the multidisciplinary scope of the Institute the Research Fellow may address various aspects of the space domain including a) Policy & Strategy, b) Economy & Business, c) Security & Defence and d) International & Legal.

Duties and responsibilities envisioned for the position include:

- Management of ESPI space sector watch activities, tools and reports
- Conduct of research projects, in particular related to space economy & business:
 - Literature review, information and data collection and compilation, stakeholders consultation through dedicated interviews or surveys;
 - Methodology and analysis tools preparation;
 - Comprehensive and thorough analysis of research topics;
 - Synthesis of results and recommendations in professional reports
 - Project control and reporting to ESPI management, partners or customers;
 - Trainees management;
- Support to general activities of the Institute:
 - Conferences, workshops and other events organisation
 - Working with other researchers and trainees of the institute on common projects
 - Participation to ESPI daily routine and meetings

Qualifications and competencies

For this position, ESPI is looking for applicants holding at least a 5 years degree, preferably with an economy or business-related major or minor. Other educational background in either Engineering, Political science or International Relations are also welcome.

Candidates should demonstrate a good knowledge and understanding of space institutions, of their programmes and strategy and of the main political, technical and economic trends affecting the global and European space sector.

The following competencies and skills would be considered an asset:

- Good analytical and synthesis skills;
- Good communication and interpersonal skills;
- Capacity to work both independently and as part of a team;
- Self-motivation and interest in continuous learning;
- Good organizational skills based on an objective-driven mindset;

Previous experiences in policy research, consulting or advisory

The working language of ESPI is English. **Excellent command of the English language, written and oral, is imperative.** A track record of articles, papers, thesis or reports written in English will be appreciated.

Application process

ESPI can only accept applications by EU citizens or non-EU citizens holding residence and employment permit in Austria.

To apply for this position, please send to office@espi.or.at a copy of your CV, a cover letter and – if applicable – sample documentation supporting your qualifications (e.g. a previously published article, thesis extracts, etc.), with subject: “Research Fellow application” before 06/01/2020, 19:00 CET. Please do not submit educational records or certificates at this stage.